Computer and Network Use Policy

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_____ and any other www.limcollege.* web domain name.

Be aware that even deleted or erased computer, e-mail and voicemail messages may remain stored in LIM College computer servers or telephone systems. By placing information on LIM College's computer systems or servers, or using any LIM College equipment, you have consented to LIM College's right to capture, edit, delete, copy, republish and distribute such information.

The LIM College Harassment and Bullying Policies and LIM College policy with respect to Confidential Information apply to all forms of communication including written, e-mail and voicemail.

LIM College provides access to Internet services such as web-browsing. Use of the College's internet services are only for educational use. This restriction includes any Internet service which is accessed on or from LIM College's premises using LIM College's computer equipment or via LIM College-paid access methods and/or used in a manner that identifies you with LIM College. This also includes remote access such as VPN, Microsoft 365, and the MyLIM portal.

The following is a non-exclusive list of prohibited use of LIM College technology resources. In a constantly changing world of information technology, it is impossible to enumerate all non-acceptable uses of LIM College computers, info.9 (P)TjETQ81.8 1324 277.8999329 708.6000076 cm/Im0 DoBT/TT0 1h 708.6le.12 TmTbT/TT0 101 675.8 101 675.8 101 675

Federal, State and Local Laws:

All computer and network users are bound by applicable federal, state, and local laws relating to harassment, copyright, security, and privacy relating to digital media. The IT Department will cooperate fully with any local, state or federal law enforcement officials investigating any illegal use of LIM College information technology resources. View laws on the LIM College Website – "Technology – Federal, State, and Local Laws – LIM College"

IT Department Responsibilities:

Beyond controlling access and protecting against unauthorized access and computer or network threats, the IT Department plays a proactive role in developing, implementing and enforcing security or network procedures. Using hardware infrastructure and software tools, utilities and applications, the IT Department will maintain a network and computing environment enabling authorized campus users secure, reliable access to internal and external networking resources and applications.

The IT Department will respect and strive to ensure users' privacy and intellectual property while managing the computing and network infrastructure and information application transactions and data.

At times the IT Department may need to reconfigure network and/or computing resources. These actions include, but are not limited to, temporarily disabling access to an individual system, temporarily disabling access to/from a specific segment of the LIM College Local Area Network. Though rare and short in duration, these steps are necessary to isolate problems and threats, enable quick resolution, as well as for periodic system maintenance/upgrades.

Policy Enforcement:

LIM College at all times retains the right, without notice, to search all directories, indices, data storage devices of any type, files, databases, e-mail messages, voicemail messages, Internet access logs and any other electronic transmissions contained in or used in conjunction with LIM College's computer, e-mail, voicemail and Internet access systems and equipment.

IT Department senior staff and administrators will investigate alleged violations of this policy in order to ensure compliance. The IT Department may restrict individuals from the use of computers and networks where violations of this policy or federal, state, or local laws is suspected and/or found. Violations of this policy by a student may result in disciplinary action.